

Incentive Scheme

Solar Panels Rebate Application Form



HOW TO APPLY

1. Make sure the works you intend to carry out are for yourself as a City of Adelaide resident or as a residential property owner, sporting club or community organisation property within the City of Adelaide.
2. Ensure any quotation for the proposed work is in accord with the eligibility criteria and ensure that you have read and understand all sections of this application form including the eligibility criteria before commencing any works on your property or purchasing any items.
3. Seek approval from your body corporate, landlord or equivalent (if required).
4. Obtain Development Approval of Council (if required. See Eligibility Criteria & Conditions)
5. Purchase and install the solar photovoltaic system.
6. Complete, sign and lodge the application form with:
 - Receipts for the supply and installation of a solar photovoltaic system
 - A letter of permission from your body corporate, landlord or equivalent (if required)
 - Electrical Certificates of Compliance (obtained from your installer)
 - Clean Energy Council Accredited Designer and Installer accreditation number
(NB: This information is available from your installer)
 - Installer AIBS Supplementary Solar PV System Training certificate number
(NB: This information is available from your installer)

For Concession Card Holders:

- Copy of current Commonwealth Concession Card (Health Care Card, Pensioner Concession Card)

For Landlords installing solar panels on a rental property:

- Copy of the current Residential Tenancy Agreement

Eligibility Criteria and Conditions

Eligibility

- A maximum total of \$10,000/year for multiple solar PV panels connected to dwellings (strata or community title).
- The Adelaide Sustainable City Incentive Scheme (the Scheme) is available to City of Adelaide residents, residential property owners, sporting clubs and community groups for devices installed on a property within the City of Adelaide.
- If the location for installation of a device supported through the Scheme is within a strata or community title property, proof of the approval of the body corporate or equivalent, to install the device must be provided with the application.
- If a tenant is applying for reimbursement, a written letter of permission from their landlord must be provided with their application to be eligible for the rebate.
- Community groups/organisations are not for profit, incorporated, non-government organisations.
- Reimbursements are not available for installations completed more than 12 months prior to the receipt of the application form.



- For Concession Card Holders a Copy of current Commonwealth Concession Card (Health Care Card, Pensioner Concession Card) must be provided with their application to be eligible for the rebate.
- For Landlords installing solar panels on a rental property copy of the current Residential Tenancy Agreement must be provided with their application to be eligible for the rebate.

Solar Panels

- Solar photovoltaic panels must total at least 1.5kW peak output.
- An electrical certificate of compliance signed by an appropriately licensed installer must be provided.
- An itemised receipt must be completed by the licensed installer and include the Australian Business Number (ABN), name, date, location of installation, description and size of system (watts), cost of work and any government rebates.

Development Approval

Under State legislation Development Approval is required for:

- Any solar photovoltaic system installation on a State Heritage listed place.
- The installation of a solar photovoltaic system on a Local Heritage listed place if it can be seen from ground level in a public street.
- Installation of a solar photovoltaic system with a total weight exceeding 100kg on the roof of a building. Unless: the weight load is distributed so that it does not exceed 100kg at any one point of attachment to the roof; the panels are fitted parallel to the roof with the underside surface of the panels being not more than 100mm above the surface of the roof; and the panels are installed by an accredited solar installer.

If your solar photovoltaic installation falls under one of the above points then you should speak to your installer or Council planning staff on 8203 7185 during business hours about lodging a development application. Council will waive fees for all solar installations that require development approval.

General

- Where a Development Application is required to be lodged, reimbursement will only be provided if the Development Approval is successful and the requirements met.
- Environmental measures/devices supported through the Scheme must be installed by appropriately licensed installers and be installed and maintained in accordance with any relevant guidelines and in a manner which does not pose any risk to the health or welfare of any person.
- The applicant acknowledges and agrees that, Adelaide City Council accepts no liability in respect of any claim cause of actions, loss or damage arising out of, or in relation to, any device purchased or service procured under the Adelaide Sustainable City Incentives.
- Council has the right to cease the Scheme at any time without notification and applications made to the Scheme are not guaranteed to receive funding.
- It may take Council up to 20 working days after receiving an application to reimburse by cheque the agreed amount in accordance with the guidelines (if an application is successful).



APPLICATION DETAILS – please print

REIMBURSEMENT SOUGHT - please tick the box of the incentive for which you are applying:

- For installing solar panels (minimum 1.5kW peak) receive 20c for every dollar spent (excluding any government rebates) up to a maximum of \$1,000.
- For landlords installing panels on a rental property or Concession Card Holders installing solar panels (minimum 1.5kW peak) receive 50c for every dollar spent (excluding any government rebates) up to a maximum of \$1,000.
- For installing solar panels (minimum 1.5kW peak) to power common areas in apartment buildings, receive \$1 per watt peak (up to \$5,000 but not more than 33% of total out of pocket expense).

Title: _____ First Name: _____ Surname: _____
 Organisation (if applicable): _____ Email: _____
 Phone (day): _____ Mobile: _____

PROPERTY ADDRESS (within the City of Adelaide for which reimbursement is sought)

Number: _____ Street: _____
 ADELAIDE / NORTH ADELAIDE (circle one) Post Code: _____

POSTAL ADDRESS (if different from above)

Number: _____ Street: _____
 ADELAIDE / NORTH ADELAIDE (circle one) Post Code: _____

Development Approval Waiver

If you have NOT received Development Approval for your solar photovoltaic system (see Eligibility Criteria and Conditions), you must answer the following questions. Please ✓ the appropriate answer. Your installer may help you to answer these questions.

1. Is the solar panel installation on a State Heritage place?
 Yes No
2. If the solar PV installation is on a local heritage building can it be seen by a person standing at ground level in a public street?
 Yes No
3. Does the solar PV system (panels and framing) have a total weight less than 100 kilograms?
 Yes No
4. If No:
 - a. Does the weight load exceed 100 kilograms at any 1 point of attachment to the roof?
 Yes No
 - b. Do the panels (and any associated components) overhang any part of the roof?
 Yes No
 - c. Are the panels fitted parallel to the roof with the underside surface of the panels not more than 100 millimetres above the surface of the roof?
 Yes No
 - d. Please provide your installers Clean Energy Council Accredited Designers and Installers List accreditation number _____
 - e. Please provide your installers AIBS Supplementary Solar PV System Training certificate number _____

**Application Declaration**

I acknowledge that the application and/or all supporting documentation may be made available for public scrutiny and discussion at a Council meeting.

I agree to the eligibility criteria and conditions as set out in this document.

I declare that the information included on and supplied with this form is true and correct and that:

- if applying on behalf of an organisation, I am an authorised representative of that organisation;
- if renting the property for which the devices and / or services are intended, I have the permission of the property owner; and
- I have read, meet and agree to the above eligibility criteria and conditions.

Signed: _____ Name (print): _____ Date: _____

Please return to:

SUSTAINABILITY
ADELAIDE CITY COUNCIL

GPO BOX 2252
ADELAIDE SA 5001

FAX: 8203 7575

Disclaimer:

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