

ADELAIDE SUSTAINABLE CITY Incentives Scheme



Smart Blocks Energy Efficiency Implementation

Rebate Application Form

How to Apply

1. Please read and understand all sections of this application form, including eligibility criteria.
2. Contact Adelaide City Council's Sustainability Policy team on 8203 7203 to discuss your project.
3. Join the Smart Blocks Program (www.smartblocks.com.au).
4. Complete an energy audit by an accredited assessor or engineer outlining proposed energy efficiency measures and potential energy and carbon emission savings.
5. Obtain approval from your body corporate, landlord or equivalent (if required).
6. Obtain relevant approvals including electricity network and development approvals (if required - see Eligibility Criteria and Conditions below).
7. Use a licensed electrical and/or gas contractor to complete the energy efficiency upgrades.
8. Complete, sign and lodge the application form with:
 - Receipts for the supply and installation of the energy efficiency upgrades demonstrating full payment through a zero balance owing or evidence of an agreed payment plan.
 - A letter of permission from your body corporate, landlord or equivalent (if required).
 - Electrical and Gas Certificate(s) of Compliance (obtained from your licensed contractor).

Eligibility Criteria and Conditions

General Eligibility

- To be eligible a property must be located within the Adelaide City Council municipal area and works must be completed after 1 July 2015.
- Reimbursements are not available for installations completed more than 12 months prior to Council receipt of the application form.
- Incentives Scheme (Scheme) funding is subject to Council's annual budget processes and funding is limited.
- Council has the right to cease the Scheme at any time without notification and applications made to the Scheme are not guaranteed to receive funding.
- Body corporates and community corporations, of residential and mixed use residential buildings, undertaking works in common property areas of apartment buildings are eligible to apply for this incentive.
- Limit Per Category:
 - Building owners, Community Corporations and Body Corporates - Maximum of 1 incentive per site record.
- Rebates will be applied to the up-front out-of-pocket cost incurred by the Body Corporate or Community Corporation at the time of installation. The cost is after all other incentives, rebates and discounts received have been deducted.
- Proof of the approval to install the device from the body corporate or equivalent, must be provided with the application.
- Incentives of >\$20,000 to a single site record in a year will be considered a 'Partnership Project' and will require the approval of Council – for example, this may occur when incentives from multiple categories are sought.
- A Partnership Project may require the applicant to participate in the development of a case study or other information sharing activity.
- Environmental measures/devices supported through the Scheme must be installed by appropriately licensed installers and be installed and maintained in accordance with any relevant guidelines and in a manner which does not pose risks to the health or welfare of any person.
- Electrical and Gas Certificate(s) of Compliance signed by the licensed electrical or gas contractor undertaking the installation must be provided.



- The applicant acknowledges and agrees that Adelaide City Council accepts no liability in respect of any claim, cause of actions, loss or damage arising out of, or in relation to, any device purchased or service procured under the Adelaide Sustainable City Incentives.
- It may take Council up to 20 working days after receiving an application to reimburse by cheque the agreed amount in accordance with the guidelines (if an application is successful).

Smart Blocks Energy Efficiency Implementation Criteria

- The apartment building must be participating in the Smart Blocks program (www.smartblocks.com.au) and agree to complete a case study.
- Incentives will not fund maintenance or standard upgrades.
- An energy audit must be provided showing individual energy efficiency measures including the cost of the measure, energy savings (annual MJ or kWh), annual CO^{2-e} savings and annual financial savings.
- Individual energy efficiency measures must have a cost of carbon abatement of <\$60/tonne CO^{2-e} over a device deeming period of <=10 years.
- Smart Blocks energy efficiency implementation is eligible for 20% of the installed cost up to a maximum of \$5,000/year.
- An Electrical Certificate(s) of Compliance signed by the licensed electrical contractor and Gas Certificate(s) of Compliance signed by the licensed gas contractor undertaking the installation must be provided.
- The energy efficiency upgrades must be a permanent fixture to the premises and cannot be removed without prior consent of council for a period of 5 years from date of the payment of the rebate. Council reserves the right to require reimbursement if the upgrades are removed within this period.
- All works must be completed by an appropriately licensed installer and relevant Certificate(s) of Compliance must be provided.
- An itemised receipt must be completed by the licensed installer and include the Australian Business Number (ABN), name, date, location of installation, cost of work and any government rebates.
- Where a Development Application is required to be lodged, reimbursement will only be provided if Development Approval is granted and the requirements met.



APPLICATION DETAILS – Please complete and send to Council

Community/Strata Corporation Number: _____

Building Name (if applicable): _____

Title: _____ First Name: _____ Surname: _____

Email: _____ Phone (day): _____ Mobile: _____

PROPERTY ADDRESS (*within the City of Adelaide for which reimbursement is sought*)

Address: _____ Postcode: _____

POSTAL ADDRESS (*if different from above*)

Address: _____ Postcode: _____

Summary of measures implemented:

1. _____
2. _____
3. _____
4. _____

Total cost of energy efficiency measures: \$ _____

Total annual energy savings (MJ or kWh/year): _____

Total annual carbon savings (kg CO_{2-e}/year): _____

Total annual energy cost savings: \$ _____

Development Approval Checklist

If Development Approval is required and has been obtained, please provide the Development Application reference number below and attach a copy of the development approval letter.

Development Application number: _____



Application Declaration

I acknowledge that the application and/or all supporting documentation may be made available for public scrutiny, discussion at a Council meeting and to the Technical Regulator.

I agree to the eligibility criteria and conditions as set out in this document and I declare that the information included on and supplied with this form is true and correct and that:

- I have read, meet and agree to the above eligibility criteria and conditions;
- Our Community/Strata Corporation is participating in the Smart Blocks Program and we agree to agree to complete a case study.
- I am an authorised representative of the body corporate.

Signed: _____ Name (print): _____ Date: _____

Please return to:

CITY SUSTAINABILITY AND PARK LANDS

ADELAIDE CITY COUNCIL

GPO BOX 2252

ADELAIDE SA 5001

incentives@adelaidecitycouncil.com

