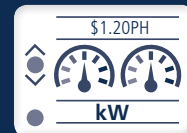


# ADELAIDE SUSTAINABLE CITY Incentives Scheme



## Energy Monitoring System

### Rebate Application Form

#### How to Apply

1. Please read and understand all sections of this application form, including eligibility criteria.
2. Obtain approval from your body corporate, landlord or equivalent (if required).
3. Use a licensed electrical contractor to install the energy monitoring system.
4. Complete, sign and lodge the application form with:
  - Receipts for the supply and installation of the energy monitor demonstrating full payment (through a zero balance owing);
  - A letter of permission from your body corporate, landlord or equivalent (if required) and
  - Electrical Certificate(s) of Compliance (obtained from your installer).

#### Eligibility Criteria and Conditions

##### General Eligibility

- To be eligible a property must be located within the Adelaide City Council municipal area and works must be completed after 1 July 2015.
- Reimbursements are not available for installations completed more than 12 months prior to Council receipt of the application form.
- Incentives Scheme (Scheme) funding is subject to Council's annual budget processes and funding is limited.
- Council has the right to cease the Scheme at any time without notification and applications made to the Scheme are not guaranteed to receive funding.
- Residents, small businesses, building owners, tenants and community/strata corporations, universities, schools, community organisations and sporting groups are eligible to apply.
- Eligible small business is defined as rateable premises with  $\leq 250\text{m}^2$  net lettable floor area and State Valuation Land Use Codes 21 – Retail Trade, 22 – Financial, Assurance and Real Estate Services, 23 and 24 - Personal Services and 25 – Business Services. The energy monitor must be accessible from within the floor area of the eligible small business.
- Energy monitoring for the base building or common property of office buildings are ineligible for this incentive.
- Limit Per Category:
  - Eligible residential and business premises - Maximum of 1 incentive per rateable, rate exempt or rate rebated premise.
  - Building owners, Community Corporations and Body Corporates - Maximum of 1 incentive per site record.
  - Government – Ineligible except for schools up to maximum of 1 incentive per site record.
- Rebates will be applied to the up-front out-of-pocket system cost incurred by the owner or occupier of the premise, Body Corporate or Community Corporations at the time of installation. The system cost is the cost after all other incentives, rebates and discounts received have been deducted.
- If the location for installation of a device supported through the Scheme is within a strata or community title property, proof of the approval to install the device from the body corporate or equivalent, must be provided with the application and where it is for monitoring common areas and apartment buildings must be participating in the Smart Blocks Program ([www.smartblocks.com.au](http://www.smartblocks.com.au)).
- If a tenant is applying for reimbursement, a written letter of permission from their landlord must be provided with their application to be eligible for the rebate.
- Incentives of  $> \$20,000$  to a single site record in a year will be considered a 'Partnership Project' and will require the approval of Council – for example, this may occur when incentives from multiple categories are sought.
- A Partnership Project may require the applicant to participate in the development of a case study or other information sharing activity.



- Environmental measures/devices supported through the Scheme must be installed by appropriately licensed installers and be installed and maintained in accordance with any relevant guidelines and in a manner which does not pose risks to the health or welfare of any person.
- An Electrical Certificate of Compliance, signed by the licensed electrical contractor undertaking the installation, must be provided.
- The applicant acknowledges and agrees that, Adelaide City Council accepts no liability in respect of any claim, cause of actions, loss or damage arising out of, or in relation to, any device purchased or service procured under the Adelaide Sustainable City Incentives.
- It may take Council up to 20 working days after receiving an application to reimburse by cheque the agreed amount in accordance with the guidelines (if an application is successful).
- Council may request provision of information associated with the system and energy use for the preparation of a case study.

### **Energy Storage System Criteria**

- The energy monitoring system must be 'hard wired' and provide real-time energy monitoring of mains power consumption.
- smart electricity (utility) meters are ineligible for this incentive.
- The energy monitoring system is eligible for 50% of the installed cost up to a maximum of \$120.
- An Electrical Certificate of Compliance, signed by the licensed electrical contractor undertaking the installation, must be provided.
- An itemised receipt must be completed by the licensed installer and include the Australian Business Number (ABN), name, date, location of installation, cost of work and any government rebates.



## APPLICATION DETAILS – Please complete and send to Council

Title: \_\_\_\_\_ First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Organisation or Community Coporation number (if applicable): \_\_\_\_\_

Relationship to Property (please circle):      Owner      Owner/Tenant      Tenant      Community Corporation

Email: \_\_\_\_\_ Phone (day): \_\_\_\_\_ Mobile: \_\_\_\_\_

PROPERTY ADDRESS (within the City of Adelaide for which reimbursement is sought)

Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

POSTAL ADDRESS (if different from above)

Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Installed cost of system: \_\_\_\_\_ Date of installation: \_\_\_\_\_

Brand and model: \_\_\_\_\_

## Application Declaration

I acknowledge that the application and/or all supporting documentation may be made available for public scrutiny, discussion at a Council meeting and to the Technical Regulator.

I agree to the eligibility criteria and conditions as set out in this document and I declare that the information included on and supplied with this form is true and correct and that:

- I have read, meet and agree to the above eligibility criteria and conditions;
- if applying on behalf of an organisation, I am an authorised representative of that organisation; and
- if renting the property for which the devices and / or services are intended, I have the permission of the property owner.

Signed: \_\_\_\_\_ Name (print): \_\_\_\_\_ Date: \_\_\_\_\_

Please return to:

### CITY SUSTAINABILITY AND PARK LANDS

ADELAIDE CITY COUNCIL

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ADELAIDE SA 5001

incentives@adelaidecitycouncil.com



