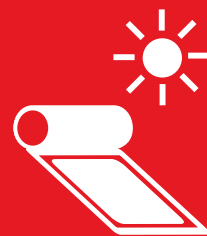


# ADELAIDE SUSTAINABLE CITY Incentives Scheme



## Solar Hot Water

### Rebate Application Form

#### How to Apply

1. Please read and understand all sections of this application form, including eligibility criteria.
2. Obtain approval from your body corporate, landlord or equivalent (if required).
3. Obtain relevant approvals including development approval (if required - see Eligibility Criteria and Conditions below).
4. Use a licensed electrical and gas contractor to remove the existing electric hot water system and install the solar hot water system.
5. Complete, sign and lodge the application form with:
  - Receipts for the supply and installation of a gas boosted solar hot water system, including evidence that an existing electric or gas storage hot water system has been replaced and demonstrating full payment (through a zero balance owing or evidence of an agreed payment plan).
  - A letter of permission from your body corporate, landlord or equivalent (if required).
  - Electrical and Gas Certificate(s) of Compliance.

#### Eligibility Criteria and Conditions

##### General Eligibility

- To be eligible a property must be located within the Adelaide City Council municipal area and works must be completed after 1 July 2015.
- Reimbursements are not available for installations completed more than 12 months prior to Council receipt of the application form.
- Incentives Scheme (Scheme) funding is subject to Council's annual budget processes and funding is limited.
- Council has the right to cease the Scheme at any time without notification and applications made to the Scheme are not guaranteed to receive funding.
- Residents, businesses, building owners, tenants and community/strata corporations, universities, schools, community organisations and sporting groups are eligible to apply.
- Solar hot water systems that are part of the base building or common property of office buildings are ineligible for this incentive.
- Limit Per Category:
  - Eligible residential and business premises - Maximum of 1 incentive per rateable, rate exempt or rate rebated premise.
  - Building owners, Community Corporations and Body Corporates - Maximum of 1 incentive per site record.
  - Government – Ineligible except for schools up to maximum of 1 incentive per site record
- Rebates will be applied to the up-front out-of-pocket installation cost incurred by the owner or occupier of the premise, Body Corporate or Community Corporation at the time of installation. The system cost is the cost after all other incentives, rebates and discounts received have been deducted.
- If the location for installation of a device supported through the Scheme is within a strata or community title property, proof of the approval to install the device from the body corporate or equivalent, must be provided with the application and where plumbed to common area hot water, apartment buildings must be participants in the Smart Blocks Program ([www.smartblocks.com.au](http://www.smartblocks.com.au)).
- If a tenant is applying for reimbursement, a written letter of permission from their landlord must be provided with their application to be eligible for the rebate.
- Incentives of >\$20,000 to a single site record in a year will be considered a 'Partnership Project' and will require the approval



of Council – for example, this may occur when incentives from multiple categories are sought.

- A Partnership Project may require the applicant to participate in the development of a case study or other information sharing activity.
- Where a Development Application is required to be lodged, reimbursement will only be provided if the Development Approval is granted and the requirements met.
- Environmental measures/devices supported through the Scheme must be installed by appropriately licensed installers and be installed and maintained in accordance with any relevant guidelines and in a manner which does not pose risks to the health or welfare of any person.
- The applicant acknowledges and agrees that Adelaide City Council accepts no liability in respect of any claim cause of actions, loss or damage arising out of, or in relation to, any device purchased or service procured under the Adelaide Sustainable City Incentives.
- It may take Council up to 20 working days after receiving an application to reimburse by cheque the agreed amount in accordance with the guidelines (if an application is successful).
- Council may request provision of information associated with the system and water use for the preparation of a case study.

### **Solar Hot Water Criteria**

- Solar hot water systems must be eligible under the Australian Government Small-scale Renewable Energy Scheme (SRES) for the creation of Small-scale Technology Certificates (STCs).
- An Electrical Certificate of Compliance signed by the licensed electrical contractor and Gas Certificate of Compliance signed by the licensed gas contractor undertaking the installation must be provided.
- An itemised receipt must be completed by the licensed installer and include Australian Business Number (ABN), name, date, location of installation, description and size of system and cost of work.
- To receive reimbursement for installation of a solar hot water system, the invoice must clearly state that an existing electric or gas storage hot water system was replaced with a gas boosted solar hot water system.
- The solar hot water system must be a permanent fixture to the premises and cannot be removed without prior consent of council for a period of 5 years from date of the payment of the rebate. Council reserves the right to require reimbursement if the system is removed within this period.
- For residents, (etc) the previous incentives criteria still apply and installations in the 12 months prior to 1/7/15 remain eligible.

### **Development Approval**

Development Approval is required for the installation of any solar hot water system with water storage on or in the roof. If your solar hot water system has water storage on or in the roof, then you should speak to your installer and/or Council planning staff, on 8203 7185 during business hours, about lodging a development application.



## APPLICATION DETAILS – Please complete and send to Council

For replacing an existing electric or gas storage hot water system with a gas boosted solar hot water system, receive up to \$1,000.

Title: \_\_\_\_\_ First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Organisation or Community Corporation number (if applicable): \_\_\_\_\_

Relationship to Property (please circle):      Owner      Owner/Tenant      Tenant      Community Corporation

Email: \_\_\_\_\_ Phone (day): \_\_\_\_\_ Mobile: \_\_\_\_\_

PROPERTY ADDRESS (within the City of Adelaide for which reimbursement is sought)

Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

POSTAL ADDRESS (if different from above)

Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Cost of installation: \$ \_\_\_\_\_

Date of installation: \_\_\_\_\_

Brand/model: \_\_\_\_\_

## Development Approval

Does the system have water storage on or in the roof?       No       Yes

If Development Approval is required and has been obtained, please provide the Development Application reference number below and attach a copy of the development approval letter.

Development Application number: \_\_\_\_\_

## Application Declaration

I acknowledge that the application and/or all supporting documentation may be made available for public scrutiny, discussion at a Council meeting and to the Technical Regulator.

I agree to the eligibility criteria and conditions as set out in this document and I declare that the information included on and supplied with this form is true and correct and that:

- I have read, meet and agree to the above eligibility criteria and conditions.
- I/we agree to participate in the preparation of a case study that may be used by Council (if requested).
- if applying on behalf of an organisation, I am an authorised representative of that organisation.
- if renting the property for which the devices and / or services are intended, I have the permission of the property owner.
- if the installation is subject to approval from a body corporate, permission has been obtained.

Signed: \_\_\_\_\_ Name (print): \_\_\_\_\_ Date: \_\_\_\_\_

Please return to:

### CITY SUSTAINABILITY AND PARK LANDS

ADELAIDE CITY COUNCIL

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